APPLICATION FOR RECIPROCAL EXCHANGE WITH AUSTRALIA CATHOLIC UNIVERSITY

Spring 2014 applications now being accepted for the Spring Semester of 2015 exchange

PROGRAM INSTRUCTIONS & REQUIREMENTS

- Minimum 3.5 cumulative G.P.A. (includes Fall 2013 & Spring 2014 CUA grades)
- Deadlines – Completed application must be received by May 31, 2014 by 5pm.
- Exchange semester is the second semester (Spring) of the Sophomore Year in the Undergraduate Program in the School of Nursing, with a minimum of 32 credit hours prior to traveling abroad.
- All applicants must be in good university, school, academic and community standing. Students who have any past or current disciplinary actions against them by the Dean of Students may not be qualified for this exchange. All cases are reviewed on a case by case basis.
- Please read this document and its requirements. Complete the below information and packet and return the paper copies to the Undergraduate Nursing office in Gowan Hall, Room 123. Electronic or FAX copies will be accepted. Incomplete packets will not be considered for review. Please call (202) 319-5400 and confirm your application has been received, if sent electronically.

Application Process
Submit an application to the CUA School of Nursing by the May 31 deadline. A complete application includes the following items:
1. Professional reference contact information
   a. Example: Nursing Faculty Advisor, Employer
   b. Provide the name, phone number, and email.
2. Letter of reference from the reference person as described above
3. Resume
4. Transcript (unofficial is acceptable)
   a. Must have Spring 2014 final grades on the transcript.
5. Letter of intent
   a. Personal statement with a description of the specific goals you would like to meet through your study abroad experience on this program. Rank your goals with the most important first. Explain how you will accomplish them.
   b. Typed, one page or less, single sided with 1 inch margins, 12pt font, double spaced.
   c. Specify how this experience will contribute to CUA and the School of Nursing.

After being approved by the CUA School of Nursing, submit an application to CUAbroad per the instructions on the program page: http://cuabroad.cua.edu/programs/australia/acunursing.cfm
6. Program Plan

- CUA students accepted (and to be eventually enrolled) for the Spring 2015 CUA-ACU Nursing exchange program will have their schedules adjusted according to the class exchanges negotiated with ACU.
- Once students are accepted and agree to the exchange, the School of Nursing (SON) will adjust program plans accordingly and student will be mandated not to change their schedules.
- All students will be required to take the Pharmacology HESI NCLEX Preparation Examination upon the students return.
- Students will be required to register for courses at ACU, as per the school plan designates.
- All students will be required to have completed all of their health, certified background and CPR requirements before attending the exchange classes. See this link for information: http://nursing.cua.edu/studentguidelines/bsn/bsn-clinical-procedures.cfm
- All students must fully disclose all pertinent information about their academic, conduct, or criminal encounters with the School of Nursing. All students are obligated to communicate these incidences either at the time of the application (if the incident occurred prior to the application) or when they occur. If the incident occurs after applying, the SON must be notified immediately. Based upon the seriousness of the incident, as well as failure to fully disclose all information, the SON has full jurisdiction to disqualify the applicant for the ACU exchange.

Notification Plan

- The School of Nursing (SON) will notify students who are approved to study abroad on this exchange during the week of July 14, 2014.
- Student approved by the SON for the exchange must then meet the approval process as prescribed by the CUAbroad office (http://cuabroad.cua.edu/).
- Students must meet both approvals before traveling on the exchange program.
THE CATHOLIC UNIVERSITY OF AMERICA
SCHOOL OF NURSING
APPLICATION FOR RECIPROCAL EXCHANGE WITH AUSTRALIA CATHOLIC UNIVERSITY

Applicant Information:

1. Name: ____________________________________________________________
   (Last, First, MI)
   
   Student ID #: _____________________
   
   Male Female (Circle One)

2. Current Street Address: _____________________________________________________
   City: _______________________________ State: ______ Zip Code: ______________
   Phone: _____________________________

3. Permanent Address (e.g.; address of parent, guardian, or spouse)
   Street Address: ____________________________________________________________
   City: _______________________________ State: ______ Zip Code: ______________
   Phone: _____________________________

5. E-mail address (please print distinctly): ____________________________________

6. Academic Status (Circle One): Freshman Sophomore Junior Graduate Other

7. Do you expect to be traveling on a U.S. passport? (Circle One): Yes No
   If not, from which country? ________________________________________________

8. Professional reference (Point of Contact)
   
   Name: _______________________________________
   Title: ______________________________________
   Capacity that you know this individual: _____________
   Telephone number:_________________
   Email address: _____________________

CUA-SON ACU exchange application for Spring 2014 – exchange to occur Spring 2015 4/17/14
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Medical Information:

We do not require a supplemental physician’s report as a condition of acceptance in the program, but we strongly recommend that you have medical and dental checkups before going abroad. If you have a specific physical and/or mental health problem of which we should be aware, you are required to inform the Program Coordinator in writing before departure so that your study abroad experience will be as safe and as comfortable as possible. We keep this information in the strictest of confidence and do not use it for admission purposes. Please be aware that the stress of travel and adjusting to a new culture can exacerbate physical or psychological conditions that may be well managed at home. Therefore, if you have a physical or psychological condition, it is important that you meet with your health care provider(s) to discuss how studying off campus could affect your medical condition. Addressing your health issues prior to studying off campus will help you to identify those resources that will and will not be available at your program site.

For our records, please tell us how you found out about this program:

Should I be accepted into this Study Abroad Program, I give the Study Abroad Program permission to include photos of me on their website and promotional materials.

(Circle One): Yes No

I have read and understand the above statements: (Circle One): Yes No

______________________________ Signature _____________ Date

______________________________ Printed Name ____________ Date